

Property Loss Notice

Date of Loss and Time: _____

Location of Occurrence: _____

Kind of Loss: Fire, Theft, Water Damage, Vandalism, Glass breakage, Wind, Other: _____

Details of Claim and Resulting Damage: _____

Contact Information: Who can be reached for an inspection appointment: _____

Contact Phone No.: _____

Please forward all emergency repair or clean-up bills with estimates for repair or replacement of damaged property to our office.